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INJURY/ILLNESS TO JAIL VISITOR

I. POLICY

- A. To provide for the administering of emergency first-aid to an ill or injured visitor; the immediate evacuation of the visitor to the nearest medical facility; and, an investigation to determine if the incident was an illness, accident, or the result of a deliberate act.

II. PROCEDURES

A. Notifications

1. When an injury or illness occurs to a visitor within the correctional facility or grounds, the discovering personnel will immediately notify the Control Deputy and shall give the location and briefly describe the nature of the injury or illness.
2. The Control Deputy will make the following notification:
 - a. Facility Supervisor;
 - (1) The Facility Supervisor will assign additional personnel to respond and administer the necessary first aid.
 - b. Corrections Lieutenant;
 - c. Corrections Division Commander or designee.

B. Medical Attention

1. If medical personnel are on-site, they will be notified of the incident and shall be requested to respond to the location of the visitor.
 - a. Medical personnel, after an initial examination, shall determine if transportation to the nearest emergency room is necessary.

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2. When it is necessary to have immediate emergency medical response, the Control Deputy or Sheriff's Communication Center will request an ambulance, advise the location of the injured or ill party, and the nature of the injury or illness.
 - a. Emergency response will be advised of the need for a code response and the recommended point of entry into the facility.
 3. When ambulance is NOT required, per on-site medical personnel and/or the visitor, the Facility Supervisor or designee will cause the ambulance request to be canceled.
 - a. The visitor will be advised to seek medical attention.
- C. Investigation Of The Injury
1. The Facility Supervisor, or designee, will remain at the scene and be responsible for investigation of the injury.
 - a. When the injury or illness is accidental or natural, an Incident Report shall be completed by the Facility Supervisor or designee and submitted to the Corrections Lieutenant without delay.
 - b. Staff member(s) who may have witnessed the incident will be required to prepare supplemental reports to the initial report.
 2. When the injury or illness is of such a nature death is likely or imminent, the Facility Supervisor will immediately notify a Field Service Division Sergeant (in the absence of the Corrections Division Commander), of the nature and location of the occurrence.
 - a. The chain-of-command notification will be made in accordance with the provisions set forth in [Policy and Procedure 1106.10 - Injury/Illness to Inmate](#).
 3. In the event an injury is determined to be the result of a deliberate act, the Facility Supervisor will attempt to determine the responsible party.
 - a. Field Services Division will initiate a crime report and the correctional personnel who may have witnessed the incident will prepare supplemental investigation reports.

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- b. Correctional personnel will detain, identify, and separate all suspects and witnesses; and will secure instruments and/or materials used to effect the injury.
4. Under all circumstances, and after receiving all reports, the Facility Supervisor will submit a memorandum along with the necessary reports to a Corrections Lieutenant.

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