
CRIMINAL INVESTIGATIONS

I. PURPOSE

- A. To set guidelines for responding to and investigating criminal activities within and on the grounds of the corrections facility.

II. POLICY

- A. All correctional deputies are recognized as peace officer while engaged in the performance of their duties under Penal Code section 830.1 (c).
- B. It is the policy of the Mendocino County Sheriff's Office to investigate and aid in the prosecution of criminal activity occur in the corrections facility.
- C. Those correctional deputy's that are trained in investigating criminal activities will respond and investigate suspected criminal events.
- D. Criminal events that are going to be excluded from correctional deputy's performing the investigation are crimes that are included in Penal Code section 667, 1170 and those crimes that are regulated by PREA.
- E. There will be two distinct investigations one for classification purposes and one for prosecution. The classification investigation will always occur first to ensure we get the information to ensure the safety and security of the corrections facility.

III. Training

- A. Every Correctional Deputy will be trained in Evidence collection, computer report writing, courtroom testimony, search and seizure and tactical communication, interview and interrogation. The training will be done through the field division's mini academy.

IV. Procedure

- A. On duty Sergeant will assign the investigation to a Correction deputy who is trained in taking crime reports..

- B. Contact dispatch to get an incident number.
- C. The deputy will conduct the investigation.
- D. Create a case report in Aegis mobile
- E. Create an arrest report in Aegis mobile.
- F. Sergeant will review the report.
- G. Sergeant will merge the case and arrest report into Aegis Lerms.