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Edovo Tablet Program

Inmate Tablet Program

I. PURPOSE

- A. The purpose of this policy is to develop and implement guidelines for use, management and security of computer tablets issued to inmates.

II. POLICY

- A. Participation by inmates in selected educational programs are eligible for school time credit. Inmates will be able to participate in programs such as GED, NA, AA and Life Skills. The inmates who complete school work or educational work will receive access to recreational items such as pre-determined movies, music and video games.
- B. The EDOVO Tablets can only connect with the EDOVO server and does not have access the internet.
- C. The EDOVO Tablets are a privilege and not a right. Only inmates demonstrating good behavior and adherence to the jail rules and the EDOVO Tablet's protocol and rules will be allowed access to the EDOVO Tablets.

III. DEFINITIONS

- A. **Charging Carts:** Secured storage and charging container
- B. **Computer Tablet:** Tablet issued to inmate in order to access Edovo's educational platform.
- C. **Edovo** – Is the name of the company that supplies the educational platform tablets

IV. TABLET PROGRAM INFORMATION

- A. Inmate computer tablets containing the Edovo educational platform are assigned to specific, predetermined housing units.

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- B. Inmate access to these tablets is a privilege and may be temporary suspended, limited, or revoked when necessary for the safety and security of the facility.
- C. Inmate will have to sign an Edovo Education Tablet User Agreement, prior to being given access to tablets.

V. PROCEDURE FOR DISTRIBUTING TABLETS

- A. Upon being assigned to a housing unit, inmates will be permitted access unless on disciplinary sanctions.
- B. Tablets are to be stored and secured in their respective charging carts.
 - 1. Tablets are to be left on while stored/charging to ensure the software updates are downloaded successfully.
- C. The Booking deputies will have the inmate sign the Edovo Education Tablet User Agreement at the time of Booking.
 - 1. If the inmate refuses to sign the agreement, he/she will not be allowed access to the Tablets until the agreement is signed. [See Edovo Education Tablet User Agreement.](#)
 - 2. The agreement will be forward to Inmate Service Coordinator.
- D. The Inmate Service Coordinator will compile a list of inmates who have signed the agreement.
- E. Housing deputy will keep this list on their headcount board.
- F. Before tablets are distributed, the housing deputy will visually inspect all tablets to ensure they are in good working condition:
 - 1. Tablets have no physical damage;
 - 2. Tablets turn on and the screen functions correctly; and
 - 3. In the event that a tablet does function correctly, restart the tablet. If the tablet fails to function correctly, notify your supervisor and generate a report.

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- G. The deputy will fill out the Tablet Log. The asset number will be used to link the inmate to tablet. [See Tablet Program Sign in Sheet](#)
- H. The Housing Deputy will ensure tablets are signed out correctly.
 - 1. Inmates will be assigned a tablet on a first come first serve basis.
 - 2. Inmates will sign for a specific tablet (all tablets have an asset number) which they will be held accountable for until it is checked back in.
 - 3. The sign in sheet will be forward to Inmate Services at the end of each day.
- I. The housing deputy will visually inspect all tablets as they are checked back in to ensure they are in good working order
 - 1. No physical damage occurred during use
 - 2. Screen operates correctly
 - 3. Charging cable seats properly
- J. If a tablet is damaged by an inmate, an Incident Report and Rule Violation Report will be generated by the housing deputy.
- K. Jail staff may suspend an inmate's access to a tablet without formal disciplinary action. Administrative suspensions should be used to modify inmate behavior to a level that it is acceptable.
 - 1. Reasons for the administrative suspension do not have to be related to tablet use.
 - 2. All administrative suspensions will be documented and noted on an incident report and must be approved by the shift sergeant.