

SECTION **16**
Traffic

16.1 – 16.5 **COMPETENCY REQUIREMENTS**

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Note to Administrators

In order for POST to review and approve your agency's *Field Training Guide*, you MUST submit the following electronic files:

- 1) The POST FTP Approval Checklist ([Form 2-230](#))
- 2) Your department's *Policy & Procedure Manual*
- 3) Your completed Guide (Volumes 1 & 2), including ALL competency requirements covered in Part 5, Sections 1–18.

LIST OF SUBTOPICS**6.1 VEHICLE CODES**

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SECTION 16 TRAFFIC

CHECK ONE ONLY: PHASE 1 PHASE 2 PHASE 3 PHASE 4 PHASE 5

Trainee

FTO

16.1 VEHICLE CODES								
16.1.01 Vehicle Code Laws								
The trainee shall discuss the California Vehicle Code laws that pertain to the operation of motor vehicles and shall be able to recognize violations.								
<i>Reference(s):</i>							Case # (If applicable)	Incident #
FTO:	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments:								

Additional Information:

16.1.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

16.1.01 Part B - Agency Training Details (field will expand automatically)

The Field Training Officer and the trainee will discuss common vehicle code sections used for traffic enforcement. This should include both moving and non moving violations, how to use them for investigative stops and how to create a cheat sheet of common codes.

16.1.02 Vehicle Code Terminology
 The trainee shall define the following terms as used in the California Vehicle Code:

A. Crosswalk	G. Motor vehicle
B. Darkness	H. Roadway
C. Driver	I. School bus
D. Highway	J. Sidewalk
E. Intersection	K. Vehicle
F. Limit line	L. Pedestrian

Reference(s):						Case # (if applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play
Trainee:					<input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments:								

Additional Information:

16.1.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

16.1.02 Part B - Agency Training Details (field will expand automatically)
 The Field Training Officer should explain the common terms and definitions to the terms listed above.

16.1.03 Vehicle Code Authority to Arrest								
The trainee shall review and explain the elements of vehicle code sections giving authority to arrest.								
Reference(s):						Case # (if applicable)	Incident #	
FTO:	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments:								

Additional Information:

16.1.03	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input type="checkbox"/> N/A

16.1.03	Part B - Agency Training Details (field will expand automatically)
The Field Training Officer should explain what vehicle code section provides the authority to make an arrest.	

16.1.04 Common Vehicle Code Violations
 The trainee shall identify common California Vehicle Code violations by code number and classification. These violations shall minimally include those dealing with:

A. Vehicle registration and insurance requirements	J. U-turns
B. Theft of and tampering with vehicles	K. Stopping, standing, and parking
C. Driver’s license and identification cards including suspensions	L. Driving under the influence
D. Hit and run	M. Equipment violations
E. Traffic control signals	N. Fleeing/evading an officer
F. Other traffic control devices	O. Reckless driving
G. Driving, overtaking, and passing	P. Seatbelt violations
H. Right of way	Q. Other public offenses
I. Pedestrians	

Reference(s): Case # (If applicable) Incident #

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								

Comments:

Additional Information:

16.1.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

16.1.04 Part B - Agency Training Details (field will expand automatically)

The Field Training Officer and the trainee will discuss common vehicle code sections used for traffic enforcement. This should include both moving and non moving violations, how to use them for investigative stops and how to create a cheat sheet of common codes.

16.1.05 Enforcement Options The trainee shall discuss enforcement options after observing a traffic violation, including: A. Verbal warning B. Issuing a citation C. Physical Arrest								
Reference(s):						Case # (if applicable)	Incident #	
FTO:	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments:								

Additional Information:

16.1.05	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) Mendocino County Sheriff's Office Policy#500 Traffic Function and Responsibility.	<input type="checkbox"/> N/A
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16.1.05	Part B - Agency Training Details (field will expand automatically) The Field Training Officer and the trainee will discuss the value of using discretion as opposed to issuing a citation. Included in this should be the value of discretion or issuing a citation.
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16.1.06 Completing a Citation								
The trainee shall properly and legibly complete a citation for an observed traffic offense within a reasonable amount of time.								
Reference(s):						Case # (if applicable)	Incident #	
FTO:	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments:								

Additional Information:

16.1.06	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A

16.1.06	Part B - Agency Training Details (field will expand automatically)
Given a scenario or live situation, the trainee shall complete a citation.	

16.1.07 Promise to Appear								
The trainee shall explain that the required signature of a violator on a citation is not an admission of guilt, but a promise to appear.								
Reference(s):						Case # (if applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.1.07	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A

16.1.07	Part B - Agency Training Details (field will expand automatically)
Given a scenario or live situation, the trainee shall complete a citation.	

16.2 IMPOUNDING/STORING VEHICLES								
16.2.01 Agency Policy Regarding Tows The trainee shall review and explain the agency’s policy regarding towing procedures.								
Reference(s):						Case # (If applicable)	Incident #	
FTO:	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments:								

Additional Information:

16.2.01	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) Mendocino County Sheriff's Office Policy#510 Vehicle towing and release.	<input type="checkbox"/> N/A
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16.2.01	Part B - Agency Training Details (field will expand automatically) The Field Training Officer will ensure that the trainee has read Mendocino County Sheriff's Office Policy#510 and all sub sections. The Field Training Officer and the trianee will discuss the policy and how it applies to deputy work.
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16.2.02 Towing Authorities
 The trainee shall identify and explain situations where he or she may have the authority to remove, store, and/or impound vehicles, including:

- A. Abandoned vehicles – [VEH 22669\(a\)](#)
- B. Traffic hazards– [VEH 22651\(b\)](#)
- C. Incident to an arrest– [VEH 22651\(h\)](#)
- D. Stored for safekeeping – [VEH 22651\(g\)](#)
- E. Stolen, recovered, and not released in the field – [VEH 22651\(c\)](#) and [VEH 22653\(a\)](#)
- F. Held for investigation –[VEH 22655.5](#)
- G. Involved in hit and run – [VEH 22655](#) or [VEH 22653\(b\)](#)
- H. VIN removed – [VEH 10751](#)
- I. Held for operation by unlicensed driver – [VEH 22651\(p\)](#)

<i>Reference(s):</i>					<i>Case # (If applicable)</i>	<i>Incident #</i>		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.2.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

16.2.02 Part B - Agency Training Details (field will expand automatically)
 Given the above sections, the trainee shall be familiar with when a vehicle can and should be stored or towed for evidentiary purposes.

16.2.03 Impounds from Public or Private Property The trainee shall discuss the legal authorities and instances, which permit an officer to remove, impound, and/or store a vehicle from public and/or private property.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.2.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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16.2.03 Part B - Agency Training Details (field will expand automatically)	
The Field Training Officer will ensure that the trainee has read Mendocino County Sheriff's Office Policy#510 and all sub sections. The Field Training Officer and the trianee will discuss the policy and how it applies to deputy work.	

16.2.04 Handling a Vehicle Impound/Storage
 Given an incident in which a vehicle is to be impounded or stored, the trainee shall impound or store the vehicle in an authorized manner. This shall minimally include:

A. Compliance with state law
 B. Compliance with agency policy
 C. Completion of all required reports in a satisfactory manner

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.2.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

Mendocino County Sheriff's Office Policy#510

16.2.04 Part B - Agency Training Details (field will expand automatically)

The trainee shall successfully tow or store a vehicle, use the CHP 180 form, ensure it is entered into SVS as stored and validate the entry.

16.3 VEHICLE COLLISIONS								
16.3.01 Preventing Accidents								
The trainee shall discuss an officer’s responsibilities in preventing accidents in the community, including:								
A. Education				E. Environmental factors that detract from traffic safety				
B. Enforcement				F. Development of positive inter-agency relationships with road/street department, public works, planning, and traffic safety commission.				
C. Proactive engineering recommendations								
D. Patrol awareness (including assisting stranded motorists)								
Reference(s):						Case # (if applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.3.01	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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16.3.01	Part B - Agency Training Details (field will expand automatically)
The Field Training Officer will explain to the trainee how traffic enforcement can directly impact the number of traffic collisions.	

16.3.02 Primary Duties at Traffic Accident Scene
 The trainee shall explain the primary duties of an officer at any traffic accident scene, including:

- A. Determining injuries and need for emergency first aid treatment
- B. Protecting the scene, including persons and property involved
- C. Appropriate use of flares (away from flammable materials, spilled fuel, etc.)
- D. Ascertaining the need for medics/ambulance service
- E. Considering the need for tow services
- F. Determining the need for further assistance

<i>Reference(s):</i>					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.3.02	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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16.3.02	Part B - Agency Training Details (field will expand automatically)
The Field Training Officer will explain and if possible demonstrate the primary duties at a traffic collision scene. Those duties should minimally include those listed above in 16.3.02	

16.3.03 Agency Policy Regarding Collision Investigations								
The trainee shall review and explain the agency’s policy regarding traffic collision investigation and reporting.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.3.03	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) Mendocino County Sheriff's Office Sheriff's Office Policy#502.	<input checked="" type="checkbox"/> N/A
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16.3.03	Part B - Agency Training Details (field will expand automatically) The Field Training Officer will explain that the Mendocino County Sheriff's Office only handles traffic collision in the city of Point Arena. All others are handled by the California Highway Patrol or that municipal agency that has jurisdiction of the occurrence.	
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16.3.04 Removing Vehicles from the Highway The trainee shall discuss advantages and disadvantages of immediately removing (or having removed) from the highway all vehicles involved in a traffic accident.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.3.04	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) Mendocino County Sheriff's Office Policy#510.2.2 removal of vehicle from traffic collision scenes.	<input checked="" type="checkbox"/> N/A
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16.3.04	Part B - Agency Training Details (field will expand automatically) Generally the Mendocino County Sheriff's Office will not remove vehicles from a traffic collision scene, with the exception of the City of Point Arena.	
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16.3.05 Mandatory Investigations The trainee shall discuss the instances when a traffic accident must be investigated by law and agency policy. These instances shall minimally include any:								
A. Injury accidents		B. Hit and run accidents		C. Accidents involving suspected drunk drivers		D. Accident involving city, county, or state property		
Reference(s):						Case # (If applicable)	Incident #	
FTO:	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments:								

Additional Information:

16.3.05	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) Mendocino County Sheriff's Office Policy#502 Traffic Collision reporting.	<input type="checkbox"/> N/A
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16.3.05	Part B - Agency Training Details (field will expand automatically) The Field Training Officer will explain that the Mendocino County Sheriff's Office only handles traffic collision in the city of Point Arena. All others are handled by the California Highway Patrol or that municipal agency that has jurisdiction of the occurrence.	
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16.3.06 Collision Investigation Terminology
 The trainee shall review and discuss the terms relevant to traffic collision investigations, to include:

- A. **Accident or Collision** – An unintentional event that causes damage, injury, or death
- B. **Area of Impact** – The geographical location at which the involved parties came into contact, as a result of the vehicle collision, with one another, another object, or a surface
- C. **Classification of Injuries** – Complaint of pain, fatal injury, severe injury, and other visible injuries
- D. **Coefficient of Friction** – Measure of adhesion between two surfaces (e.g., a tire and the roadway); the lower the coefficient of friction, the more slippery the road surface
- E. **Deliberate Intent** – An intentional act that directly or indirectly involves a motor vehicle in transport that purposely causes damage to property or injury to any person
- F. **In Transport** – The state or condition of a vehicle when it is in use primarily for moving persons or property (including the vehicle itself) from one to place to another
- G. **Other Parties** – A person other than the operator of the motor vehicle (includes driverless vehicle, a vehicle being towed by other than a rigid tow bar or tow truck, animal drawn conveyances, injured equestrians, injured parties in a train, airplane or cable car, or in highway construction equipment not in transport, injured parties in or upon a structure)
- H. **Primary Collision Factor** – The one element or driving action, which in the officer’s opinion best describes the primary or main cause of the collision
- I. **Witness** – A person other than an involved party or a passenger who can provide information relevant to the accident

Reference(s): Case # (If applicable) Incident #

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								

Comments:

Additional Information:

16.3.06 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

Mendocino County Sheriff's Office Policy#502 Traffic Collision reporting.

16.3.06 Part B - Agency Training Details *(field will expand automatically)*

The Field Training Officer will explain that the Mendocino County Sheriff's Office only handles traffic collision in the city of Point Arena. All others are handled by the California Highway Patrol or that municipal agency that has jurisdiction of the occurrence.

16.3.07 Factual Diagram

The trainee shall identify the basic elements necessary to complete a factual diagram and/or sketch when investigating the scene of a traffic collision. The elements are:

A. Indications of compass direction
 B. Measurement of the scene in proportion, but not necessarily to scale
 C. Use of appropriate illustrations
 D. Determining the area of impact and the point of rest

Reference(s):					Case # (If applicable)	Incident #		
FTO:	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments:								

Additional Information:

16.3.07 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* N/A

Mendocino County Sheriff's Office Policy#502 Traffic Collision reporting.

16.3.07 Part B - Agency Training Details *(field will expand automatically)*

Should a factual diagram be needed, the California Highway Patrol should assist upon request.

16.3.08 Types of Physical Evidence The trainee shall identify types of physical evidence used to determine the cause of a collision, including: A. Locked wheel skid, critical speed scuff, impending skid, side skids, and acceleration scuff B. Debris, glass, vehicle parts, fluids, and other related property damage C. Photographs of the scene								
Reference(s):						Case # (If applicable)	Incident #	
FTO:	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments:								

Additional Information:

16.3.08 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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16.3.08 Part B - Agency Training Details (field will expand automatically) The Field Training Officer will discuss with the trainee what types of physical evidence can be used to asst in determining the primary collision factor in a traffic collision.

16.3.09 Collision Investigation Information								
The trainee shall identify information to be obtained during a collision investigation interview, including:								
A. Identity of the involved parties and vehicle information				C. Chronology of collision events				
B. Time and location of collision events				D. Elements unique to hit and run collisions, if applicable				
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.3.09	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) Mendocino County Sheriff's Office Policy#502 Traffic Collision reporting.	<input type="checkbox"/> N/A
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16.3.09	Part B - Agency Training Details (field will expand automatically) the Field Training Officer and the trainee will discuss the information needed for a collision report which should minimally include that listed above.
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16.3.10 Handling a Traffic Collision Given a traffic accident, the trainee shall respond in a safe, efficient, and effective manner, and shall properly and accurately report the accident according to agency policy, including identification of the primary collision factor, along with any associated collision factors.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.3.10 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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16.3.10 Part B - Agency Training Details (field will expand automatically)	If assigned to the coast, and a collision occurs, the Trainee will handle a basic traffic collision report. (Applicable only if assigned to the coast).
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16.4 TRAFFIC CONTROL/DIRECTION

16.4.01 Traffic Hand Signals

The trainee shall demonstrate recognized traffic hand signals used to direct a driver to include:

A. Stop
 B. Start
 C. Keep moving
 D. Turn right
 E. Turn left
 F. Make a U-turn

Reference(s): Case # (If applicable) Incident #

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								

Comments:

Additional Information:

16.4.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

16.4.01 Part B - Agency Training Details (field will expand automatically)

The Field Training Officer and the trainee shall discuss common hand signals used when conducting traffic control for an accident or a specific function.

16.4.02 Directing Traffic Using a Flashlight The trainee shall demonstrate a method for using the flashlight to direct traffic in the hours of darkness.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.4.02	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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16.4.02	Part B - Agency Training Details (field will expand automatically) The Field Training Officer and the trainee will discuss the value in using a flashlight for traffic control. Additionally, the Field Training Officer will ensure that the trainee has a department issued high visibility vest and the benefits of using it for traffic enforcement.
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16.4.03 Use of Flares								
The trainee shall explain flare patterns, and be able to safely light and extinguish a flare.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.4.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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16.4.03 Part B - Agency Training Details (field will expand automatically)
The Field Training Officer will demonstrate and or explain the proper setting of a flare pattern at the scene of a collision.

16.4.04 Demonstrating Appropriate Traffic Control Given a handout or exercise depicting an accident scene, the trainee shall mark where to place particular types of traffic control devices that will best protect persons and property with regard to the presences of flammable materials and traffic flow.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.4.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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16.4.04 Part B - Agency Training Details (field will expand automatically) Given a situation where traffic control is needed, the trainee will demonstrate the ability to control traffic.
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16.5 DRIVING UNDER THE INFLUENCE (DUI)								
16.5.01 Recognizing Suspected DUI Drivers The trainee shall recognize and explain the common behaviors and driving patterns of a person suspected of driving under the influence.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.5.01	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) Mendocino County Sheriff's Office Policy#514	<input type="checkbox"/> N/A
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16.5.01	Part B - Agency Training Details (field will expand automatically) The Field Trainnig Officer will explain the common behaviors associated with driving under the influence of drugs or alcohol.
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16.5.02 Sobriety Tests								
The trainee shall explain and demonstrate the sobriety tests used by the agency.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.5.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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16.5.02 Part B - Agency Training Details (field will expand automatically) The Field Trainnig Officer will demonstrate and explain the standardized Field Sobriety tests as recommended by the National Highway Transportation Safety Administration (NHSTA). This will include the Walk and turn test; the one leg stand; and the Horizontal Gaze Nystagmus and finger to nose. A CHP 202 and 202 DRE should be used as reference.

16.5.03 Chemical Tests								
The trainee shall explain the law and agency policy regarding chemical tests, including how, when, where, and by whom these tests may be given, and the acceptable level of force which may be used to obtain samples.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.5.03	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input type="checkbox"/> N/A
	Mendocino County Sheriff's Office Policy#514	

16.5.03	Part B - Agency Training Details (field will expand automatically)
	The Field Training Officer will ensure that the trainee has read Mendocino County Sheriff's Office Policy#514 and all sub sections. The Field Training Officer will ensure that the trainee knows how to access a warrant example for a forced blood draw.

16.5.04 Chemical Test Refusals								
The trainee shall explain the law and agency policy regarding processing persons who refuse chemical testing.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

<p>16.5.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</p> <p>Mendocino County Sheriff's Office Policy#514</p>	<input type="checkbox"/> N/A
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<p>16.5.04 Part B - Agency Training Details (field will expand automatically)</p> <p>The Field Training Officer will ensure that the trainee has read Mendocino County Sheriff's Office Policy#514 and all sub sections. The Field Training Officer will ensure that the trainee knows how to access a warrant example for a forced blood draw. The Field Training Officer will ensure that the trainee has ample copies of the DS 367 form and knows how to correctly complete them, serve them and report them.</p>	
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16.5.05 DUI Report Forms								
The trainee shall identify the report forms to be used for driving under the influence cases.								
<i>Reference(s):</i>						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.5.05 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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16.5.05 Part B - Agency Training Details (field will expand automatically)
This shall include the DS367 forms (Admin per se)

16.5.06 Handling a Driving Under the Influence Case Given a situation where a vehicle operator may be driving under the influence, the trainee shall demonstrate the ability to conduct the field and chemical test(s) in a safe and effective manner and shall properly and accurately report the incident.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	Signature	Date	Signature	Date		Signature	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

16.5.06	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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16.5.06	Part B - Agency Training Details (field will expand automatically)	
Given a situation where a driver is impaired, the trainee shall conduct an investigation for driving under the influence. Should the situation not arise, the trainee should practice the application of sobriety tests on one or more persons.		

See next page for Attestation

Part 5 – Section 16: Traffic

ATTESTATION FOR SECTION 16

TO ENTER YOUR ELECTRONIC SIGNATURE:

- Export your file as a PDF. (Go to File > Export > Create PDF/XPS Document)
- Click on “Fill & sign” > Click on “Sign” icon at top of page > Click on “Add signature”
- Click on the “Image” icon > Click “Select image” > Locate your signature file > Click “Apply” to place your signature.
- Enter your full name next to your signature.

YOUR ELECTRONIC SIGNATURES VERIFY that the Field Training Officer (FTO) and Trainee attest to the following:

1. The FTO(s) provided all instruction, training, and related feedback/comments to the Trainee in accordance with the agency’s training requirements for this portion of the Field Training Program.
 2. The Trainee demonstrated all competencies required for this portion of the Field Training Program.
 3. If remedial training was performed, the results were reviewed by the appropriate FTO(s) and accepted by the Trainee.
 4. The final evaluation of the Trainee’s performance for this portion of the Field Training Program were approved by the FTO(s) and accepted by the Trainee.
-

Primary Field Training Officer:

Print Full Name: _____

Trainee:

Print Full Name: _____

IMPORTANT: After signing the Attestation, the file will be “locked” and **CANNOT BE MODIFIED**. If you need to make changes, both signatures must be removed and re-entered after the final revisions have been made.

To remove the electronic signature: Click on the signature > Click on the trash icon.

See the following pages for Instructions to Administrators and FTOs

How to Complete Part 5 (Sections 1–18)

INSTRUCTIONS TO ADMINISTRATORS

VOLUME 2 OF THE FIELD TRAINING GUIDE CONSISTS OF 18 SECTIONS WHICH MAKE UP PART 5. Each section is provided as a separate file on the POST website (<https://www.post.ca.gov/field-training--police-training.aspx>). Prior to submitting your FTP Guide to POST for review, you must complete all 18 sections and include them as part of your Guide.

1. **Set up:** Keep an unchanged copy of each section file as a master for reference. Make a copy of the file to use for your agency-specific entries.
2. **Front cover (optional):** To keep a hard copy of Volume 2 for internal use, you can add your agency name and date to the front cover.
3. **For each section (1–18):**
 - Open the applicable file and add your agency name and date to the header on page 1. (DO NOT change any other headers or footers or alter any other sections of the file.)
 - Below each table:
 - Part A:* Enter applicable references from your agency’s Policies & Procedure Manual.
 - Part B:* Enter your agency’s training details.
4. **After completing ALL sections (1–18),** you MUST submit the following materials via flash drive, CD, or DVD to POST for review and approval (do not send printed copies):
 - 1) **Your completed FTP Guide**
 - 2) **FTP Approval Checklist** ([POST Form 2-230](#))
NOTE: Guides submitted without this form *will NOT be reviewed*.
 - 3) **Your Department’s Policy & Procedure Manual**
5. MAIL YOUR ELECTRONIC MEDIA TO:
Commission on POST
860 Stillwater Road, Suite 100
West Sacramento, CA 95605
Attn: Basic Training Bureau (BTB)
6. You will receive status notification within 90 days from the date received.

See next page for Instructions to Field Training Officers

How to Complete Part 5 (Sections 1–18)

INSTRUCTIONS TO FIELD TRAINING OFFICERS (FTOs)

VOLUME 2 OF THE FIELD TRAINING GUIDE CONSISTS OF 18 SECTIONS WHICH MAKE UP PART 5. Each section has been customized by your agency administrator(s) to include references to policies and procedures and training details to meet your agency's Field Training Program requirements. Each file is provided as a separate file. For each section (1–18), complete all tables for each topic.

1. **Set up:** Keep an unchanged copy of each section file as a master for reference. Make a copy of the file to use for your training sessions.
2. **Tracking your training sessions:**
 - Upon completing each competency, enter the FTO and trainee names and dates, and how the competency was demonstrated, into the applicable tables.
 - Enter any note-worthy comments related to the trainee's performance.
3. **If trainee requires remedial training:**
 - Enter the FTO and trainee names and dates, and how the competency was remediated, to show that each competency was completed.
 - Enter any additional note-worthy comments related to the trainee's performance.
4. **Attestation:** After all competencies have been performed, including any remedial training, the primary FTO and Trainee **MUST** enter their electronic signatures on the Attestation page (see instructions) to verify that the Trainee has completed this portion of the Field Training Program.

End Section