

SECTION 5

Patrol Vehicle Operations

5.1 – 5.6 COMPETENCY REQUIREMENTS

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Note to Administrators

In order for POST to review and approve your agency's *Field Training Guide*, you MUST submit the following electronic files:

- 1) The POST FTP Approval Checklist ([Form 2-230](#))
- 2) Your department's *Policy & Procedure Manual*
- 3) Your completed Guide (Volumes 1 & 2), including ALL competency requirements covered in Part 5, Sections 1–18.

LIST OF SUBTOPICS**5.1 PATROL VEHICLE INSPECTION**

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SECTION 5 PATROL VEHICLE OPERATIONS

CHECK ONE ONLY: PHASE 1 PHASE 2 PHASE 3 PHASE 4 PHASE 5

Trainee

FTO

5.1 PATROL VEHICLE INSPECTIONS

5.1.01 Purposes of Vehicle Inspections
 The trainee shall explain the purposes of a vehicle inspection prior to driving. These shall minimally include:

A. Prevention of accidents	C. Reduction of maintenance and repair costs
B. Promotion of operational efficiency	D. Location of contraband, evidence, or property

<i>Reference(s):</i>	Case # (If applicable)	Incident #
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	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
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Trainee:								

Comments:

Additional Information:

5.1.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

5.1.01 Part B - Agency Training Details *(field will expand automatically)*

The Field Training Officer will instruct the trainee on how to conduct a pre shift vehicle inspection and an inspection after removing prisoners. The Field Training Officer will instruct the trainee on the how to access, complete and submit the monthly vehicle inspection sheet.

5.1.02 Vehicle Components

The trainee shall describe the location and use of the following:

- A. Rear door locks
- B. Trunk and hood release
- C. Firearms/weapon release systems
- D. Emergency lights and siren switches
- E. Flares
- F. First-aid equipment
- G. Radio
- H. Spare tire
- I. Spare tire release
- J. Jack and handle
- K. Engine fluid compartments and dip sticks

<i>Reference(s):</i>						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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Trainee:								
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Additional Information:

5.1.02 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* N/A

5.1.02 Part B - Agency Training Details *(field will expand automatically)*
 The Field Training Officer will go over the vehicle components, including locks, safety features, emergency equipment, lighting, and radio.

5.1.03 Requests for Vehicle Service
 The trainee shall explain agency policy regarding requests for vehicle service in the field.

Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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Trainee:								
Comments:								

Additional Information:

5.1.03 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* N/A
 Mendocino County Sheriff's Office Policy #704

5.1.03 Part B - Agency Training Details *(field will expand automatically)*
 The Field Training Officer will instruct the trianee on how to submit a vehicle condition report, and where to take the vehicle for incidental repairs.

5.1.04 Vehicle Maintenance
 The trainee shall explain agency policy regarding proper maintenance of police vehicles. This explanation shall minimally include:

A. The procedure for regular maintenance and service of patrol vehicles C. Completion of proper forms/documentation
 B. The procedure for turning in and requesting repair for a damaged or mechanically deficient vehicle

Reference(s):					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

5.1.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

Mendocino County Sheriff's Office Policy #704

5.1.04 Part B - Agency Training Details (field will expand automatically)

The Field Training Officer will instruct the trainee on how to submit a vehicle condition report, and where to take the vehicle for incidental repairs.

5.1.05 Pre-Shift Inspection
 The trainee shall conduct a pre-shift inspection of the patrol vehicle, to include:

A. Visual check of vehicle exterior for damage B. Tires for wear and proper inflation C. Inspection of the trunk for the spare tire and required equipment D. Operations check of the vehicle equipment (lights, horn, etc.), and the emergency equipment (light bar, siren, public address system, etc.)	E. Inspection of the firearms/weapons release systems F. Inspection of vehicle interior that includes checking behind the sun visors, in the glove box, and beneath the seats for contraband, evidence, property, or items left from a previous shift
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<i>Reference(s):</i>						Case # <i>(if applicable)</i>	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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Trainee:								
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Additional Information:

5.1.05 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* N/A

5.1.05 Part B - Agency Training Details *(field will expand automatically)*
 The Field Training Officer will instruct the trainee on how to conduct a pre shift vehicle inspection and an inspection after removing prisoners

5.2 PATROL VEHICLE OPERATION SAFETY

5.2.01 Approved Driving Techniques
 The trainee shall review and explain agency policy on approved driving techniques, including:

A. Backing
 B. Parking
 C. Right-of-way violations
 D. Passing
 E. Excessive speed

Reference(s): Case # (If applicable) Incident #

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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Comments:

Additional Information:

5.2.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

5.1.01 Part B - Agency Training Details (field will expand automatically)
 The Field Training Officer will demonstrate, and instruct the trainee on approved driving techniques of the Mendocino County Sheriff's Office.

5.2.02 Stopping Distance
 The trainee shall discuss the factors which influence the overall stopping distance of a vehicle, including:

A. Driver condition	E. Reaction time and distance
B. Vehicle condition	F. Braking distance
C. Environmental conditions, including road surfaces	G. Knowledge of anti-lock braking system
D. Vehicle speeds	

<i>Reference(s):</i>						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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Trainee:								
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Additional Information:

5.2.02	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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5.2.02	Part B - Agency Training Details (field will expand automatically)
The Field Training Officer will discuss the proper awareness of stopping distance at different speeds, and a variety of road and traffic conditions.	

5.2.03 Defensive Driving The trainee shall identify the components of defensive driving, including:								
A. Driver attitude				C. Vehicle capability				
B. Driver skill				D. Seat belt usage				
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
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Additional Information:

5.2.03	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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5.2.03	Part B - Agency Training Details (field will expand automatically) The Field Training Officer will discuss defensive driving with the trainee and how it applies to patrol vehicle operations.
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5.2.04 Driver Attitude The trainee shall identify driver attitudes that can contribute to the occurrence of traffic accidents, including: A. Overconfidence B. Impatience C. "Road rage" D. Self righteousness								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
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Trainee:								
Comments:								

Additional Information:

5.2.04	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	☒ N/A
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5.2.04	Part B - Agency Training Details (field will expand automatically)
The Field Training Officer will discuss with the trainee how driver attitude, impatience, and other factors can affect a drivers ability to operate a motor vehicle safely.	

5.3 SITUATION-APPROPRIATE, FOCUSED, EDUCATED (SAFE) DRIVING

5.3.01 Applying SAFE Driving Techniques
 The trainee will understand and demonstrate the application of SAFE driving during routine and emergency situations. The elements of SAFE driving include:

A. “Situation-Appropriate” – refers to the need for law enforcement officers to modify their driving for the varied circumstances encountered in a patrol driving environment, for example:

1. Routine patrol vs. “Code 3” driving
2. School zone vs. rural highway driving
3. Transitioning from freeways and commercial/ business/industrial areas into residential neighborhood streets
4. Driving in inclement weather and/or at night vs. ideal dry/clear weather and/or daylight conditions

B. The trainee will understand that the “appropriateness” of his/her driving style for the conditions present is also dictated by agency policy. FTOs, supervisors, managers, and department heads will reinforce what driving attitudes are “appropriate” for specific situations.

C. “Focused” – addresses the many concerns related to roadway position/conditions, distractions, fatigue, multi-tasking, equipment, and driver capabilities.

D. “Educated” – refers to training (academy, FTO, in- service/ongoing) and policy, and the need for the trainee to continually apply knowledge gained in these areas to his/her daily driving habits.

<i>Reference(s):</i>					Case # (If applicable)	Incident #		
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
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Trainee:								
<i>Comments:</i>								

Additional Information:

5.3.01	<p>Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)</p> <p>Mendocino County Sheriff's Office Policy #316</p>	<input type="checkbox"/> N/A
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5.3.01 Part B - Agency Training Details *(field will expand automatically)*

The Field Training Officer will discuss with the appropriate response to calls for service. This will minimally include quick routes, avoiding residential areas if possible, school zones and congested traffic areas.

5.3.02 Ongoing Driving Instruction/Training

The trainee will understand the importance of the following critical areas of driving instruction and be able to explain how ongoing exposure and training in each area can benefit the trainee in the application of SAFE driving:

- A. Use of Law Enforcement Driving Simulators in addition to Emergency Vehicle Operations Courses in ongoing and in-service training
- B. Speeds officers are expected to encounter in routine and emergency driving
- C. Night driving
- D. Use of interference vehicle(s) to simulate actual roadway conditions

Reference(s):					Case # (If applicable)	Incident #		
FTO:	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
Trainee:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Comments:								

Additional Information:

5.3.02 Part A - Reference Agency Policies/Procedures, if applicable *(600 characters maximum)* N/A

5.3.02 Part B - Agency Training Details *(field will expand automatically)*

The Field Training Officer will discuss the importance of continual education and training in vehicle operations.

5.3.03 Potential Risks Related to Inappropriate Driving

The trainee will be made aware that routine and emergency patrol driving are among the most critically serious and potentially dangerous functions of a law enforcement officer. There is a real and ever present risk of injury or death to officers and members of the public when an officer drives in a manner unsafe for conditions, beyond their capabilities, or beyond the capabilities of their patrol vehicle.

Between 2003 and 2010, more officers were injured or killed in traffic accidents than in assaults. In addition, severe criminal and/or civil sanctions can be imposed on the law enforcement officer and/or organization as a result of unsafe vehicle operation.

The trainee will be made aware of these facts and will relate the importance of SAFE driving to the FTO. The trainee will continually demonstrate SAFE driving practices throughout the FTO program in preparation for continued SAFE driving throughout his/her law enforcement career.

Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
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Trainee:								
Comments:								

Additional Information:

5.3.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

5.3.03 Part B - Agency Training Details (field will expand automatically)

The Field Training Officer will discuss with the trainee that driving poses one of the highest liability areas for the Sheriff's Office, as well as an area where complaints against deputies come in frequently.

5.3.04 Driver Fatigue
 The trainee shall discuss the effects of driver fatigue, including:

A. Lower visual efficiency	E. Lack of awareness
B. Slower reaction time	F. Mood changes
C. Reduced attentiveness	G. Reduced judgment ability
D. Memory lapses	H. Risk of falling asleep at the wheel

<i>Reference(s):</i>						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

5.3.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

5.3.04 Part B - Agency Training Details (field will expand automatically)
 The Field Training Officer will discuss driver fatigue and how it can affect vehicle operations, reaction time, and judgement.

5.3.05 Driving Safely								
The trainee shall drive the vehicle in a safe and alert manner complying with all laws, regulations, and policies.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
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Trainee:								
Comments:								

Additional Information:

5.3.05	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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5.3.05	Part B - Agency Training Details (field will expand automatically) The trainee shall demonstrate their ability to safety operate a patrol vehicle.
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5.4 USE OF SEATBELTS

5.4.01 Seatbelt Use during Routine and Emergency Driving Conditions and Tactical Seatbelt Removal

The trainee will review agency policy regarding the use of seatbelts while on patrol. The trainee will be made aware of the fact that use of the seatbelt in both routine and emergency driving dramatically increases the chance of survival and decreases the potential for injury during crash.

Tactical seatbelt removal (removing the seatbelt as the patrol vehicle slows just prior to safely coming to a stop, so the officer can quickly exit the vehicle) will be discussed by the FTO if such practice is allowed by agency policy. If agency policy allows such practice, the trainee will demonstrate when to appropriately use a tactical removal of the seatbelt.

The FTO will continually monitor seatbelt use (and tactical removal of the seatbelt when appropriate) to ensure that the trainee is habitually wearing the seatbelt while on patrol, and is only removing it during a safe and opportune time, given the situation at hand.

Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
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Trainee:								
Comments:								

Additional Information:

5.4.01 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

Mendocino County Sheriff's Office Policy #1022.2

5.4.01 Part B - Agency Training Details (field will expand automatically)

The Field Training Officer will discuss the importance of wearing seatbelts, and discuss Mendocino County Sheriff's Office Policy #1022.2

5.5 EMERGENCY VEHICLE OPERATIONS/PURSUIITS								
5.5.01 Agency Policy The trainee shall review and explain the agency’s policy concerning pursuits and Code 3 driving.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
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Trainee:								
Comments:								

Additional Information:

5.5.01	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) Mendocino County Sheriff's Office Policy#314	<input type="checkbox"/> N/A
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5.5.01	Part B - Agency Training Details (field will expand automatically) The Field Training Officer will discuss the Mendocino County Sheriff's Office Pursuit Policy with the trainee. The po9licy will be printed out and initialed by the trainee, and then included in the Field Training Officer manual.
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5.5.02 Driver Tactics
 The trainee shall identify the tactics that should be utilized by the driver of an emergency vehicle while in a pursuit or during any other emergency response. These tactics shall minimally include:

A. Slowing for intersections
 B. Careful observation at cross streets
 C. Caution when passing other vehicles
 D. Constant alertness for any unforeseen hazards
 E. Using a well planned route of travel in emergency response situations

Reference(s): Case # (If applicable) Incident #

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								

Comments:

Additional Information:

5.5.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

Mendocino County Sheriff's Office Policy#314.3.4

5.5.02 Part B - Agency Training Details (field will expand automatically)

The Field Training Officer will discuss Mendocino County Sheriff's Office Policy 314.3.4 wit the trainee. The policy will be included with section 314 and attached to the Field Training Officer Manual.

5.5.03 Continuing vs. Terminating Pursuits
 The trainee shall discuss those factors to consider in determining whether to continue or terminate/abandon a pursuit. These factors shall minimally include:

A. Amount of other traffic (vehicular and pedestrian)	E. Seriousness of crime(s) in relation to potential likelihood of injury to innocent persons or damage to property
B. Road hazards and road conditions	F. Whether vehicle or driver can be identified
C. Environmental conditions	
D. Capability and condition of patrol vehicle and driver	

Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
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Trainee:								
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Additional Information:

5.5.03 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

Mendocino County Sheriff's Office Policy#314.2.2

5.5.03 Part B - Agency Training Details (field will expand automatically)

The Field training Officer will discuss policy#314.2.2 with the trainee and the policy will be printed and attached to the FTO manual.

5.5.04 Handling Emergency Response or Pursuit								
Given a simulated or an actual emergency response or pursuit, the trainee shall demonstrate safe and effective driving practices.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Additional Information:

5.5.04	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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5.5.04	Part B - Agency Training Details (field will expand automatically) While in training, the trainee will safely operate a patrol vehicle during an emergency response or pursuit. If the trainee is not exposed to an actual incident, the Field Training Officer will simulate one and provide at a minimum a verbal test.
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5.6 VEHICLE OPERATION LIABILITY								
5.6.01 “Rules of the Road” The trainee shall discuss how an officer operating a patrol vehicle under non-emergency conditions is subject to the same “rule of the road” as any other driver.								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
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Comments:								

Additional Information:

5.6.01	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum)	<input checked="" type="checkbox"/> N/A
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5.6.01	Part B - Agency Training Details (field will expand automatically)	The Field Training Officer will discuss the "Rules of the road" with the trainee, and how driving reflects on the Sheriff's Office as a whole.
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5.6.02 Vehicle Code Exemptions
 The trainee shall explain the situations in which the driver of an authorized emergency vehicle is exempt from the Vehicle Code provisions listed in Section 21055, including:

A. Responding to an emergency call
 B. Engaged in a rescue operation
 C. In pursuit of a violator
 D. Responding to a fire alarm

Reference(s): Case # (If applicable) Incident #

	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								

Comments:

Additional Information:

5.6.02 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

Mendocino County Sheriff's Office Policy#314

5.6.02 Part B - Agency Training Details (field will expand automatically)

The Field Training Officer will discuss with the trainee responses to emergency calls, and will minimally include section 21055 of the California Vehicle Code.

5.6.03 Exemption Requirements								
The trainee shall explain the exemption requirements of the Vehicle Code regarding the use of red lights and siren under Sections 21055(b) and 21807 .								
Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

5.6.03	Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) Mendocino County Sheriff's Office Policy#314	<input type="checkbox"/> N/A
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5.6.03	Part B - Agency Training Details (field will expand automatically) The Field Training Officer will discuss with the trainee the exemption requirements under section 21055(b) CVC and 21807 CVC.
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5.6.04 Liability for Death, Injury or Property Damage
 The trainee shall explain the conditions under which he/she and/or their agency may be held liable for deaths, injury or property damage which occur while an emergency vehicle is being operated with red lights and siren (Code 3), including:

A. Failure to drive with due regard for the safety of all persons
 B. When the agency has not adopted a written policy on police pursuits in compliance with Vehicle Code 17004.7
 C. A negligent or wrongful act or omission by an employee of a public entity.
 D. When not responding to an emergency call, not in the immediate pursuit of an actual or suspected violator of the law, or when responding to other emergencies.

Reference(s):						Case # (If applicable)	Incident #	
	Received Instruction		Competency Demonstrated		How Demonstrated?	Remedial Training		How Remediated?
	When completed, print full name	Date	When completed, print full name	Date		When completed, print full name	Date	
FTO:					<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test			<input type="checkbox"/> Field Perform <input type="checkbox"/> Role Play <input type="checkbox"/> Written Test <input type="checkbox"/> Verbal Test
Trainee:								
Comments:								

Additional Information:

5.6.04 Part A - Reference Agency Policies/Procedures, if applicable (600 characters maximum) N/A

5.6.04 Part B - Agency Training Details (field will expand automatically)

The Field Training Officer will discuss the liability involved in motor vehicle operations and will minimally include the information in section 5.6.04

See next page for Attestation

Part 5 – Section 5: Patrol Vehicle Operations

ATTESTATION FOR SECTION 5

TO ENTER YOUR ELECTRONIC SIGNATURE:

- Export your file as a PDF. (Go to File > Export > Create PDF/XPS Document)
- Click on “Fill & sign” > Click on “Sign” icon at top of page > Click on “Add signature”
- Click on the “Image” icon > Click “Select image” > Locate your signature file > Click “Apply” to place your signature.
- Enter your full name next to your signature.

YOUR ELECTRONIC SIGNATURES VERIFY that the Field Training Officer (FTO) and Trainee attest to the following:

1. The FTO(s) provided all instruction, training, and related feedback/comments to the Trainee in accordance with the agency’s training requirements for this portion of the Field Training Program.
 2. The Trainee demonstrated all competencies required for this portion of the Field Training Program.
 3. If remedial training was performed, the results were reviewed by the appropriate FTO(s) and accepted by the Trainee.
 4. The final evaluation of the Trainee’s performance for this portion of the Field Training Program were approved by the FTO(s) and accepted by the Trainee.
-

Primary Field Training Officer: _____ Print Full Name: _____

Trainee: _____ Print Full Name: _____

IMPORTANT: After signing the Attestation, the file will be “locked” and **CANNOT BE MODIFIED**. If you need to make changes, both signatures must be removed and re-entered after the final revisions have been made.

To remove the electronic signature: Click on the signature > Click on the trash icon.

See the following pages for Instructions to Administrators and FTOs

How to Complete Part 5 (Sections 1–18)

INSTRUCTIONS TO ADMINISTRATORS

VOLUME 2 OF THE FIELD TRAINING GUIDE CONSISTS OF 18 SECTIONS WHICH MAKE UP PART 5. Each section is provided as a separate file on the POST website (<https://www.post.ca.gov/field-training--police-training.aspx>). Prior to submitting your FTP Guide to POST for review, you must complete all 18 sections and include them as part of your Guide.

1. **Set up:** Keep an unchanged copy of each section file as a master for reference. Make a copy of the file to use for your agency-specific entries.
2. **Front cover (optional):** To keep a hard copy of Volume 2 for internal use, you can add your agency name and date to the front cover.
3. **For each section (1–18):**
 - a. Open the applicable file and add your agency name and date to the header on page 1. (DO NOT change any other headers or footers or alter any other sections of the file.)
 - b. Below each table:
 - Part A:* Enter applicable references from your agency’s Policies & Procedure Manual.
 - Part B:* Enter your agency’s training details.
4. **After completing ALL sections (1–18),** you MUST submit the following materials via flash drive, CD, or DVD to POST for review and approval (do not send printed copies):
 - 1) **Your completed FTP Guide**
 - 2) **FTP Approval Checklist** ([POST Form 2-230](#))
NOTE: Guides submitted without this form *will NOT be reviewed*.
 - 3) **Your Department’s Policy & Procedure Manual**
5. MAIL YOUR ELECTRONIC MEDIA TO:
Commission on POST
860 Stillwater Road, Suite 100
West Sacramento, CA 95605
Attn: Basic Training Bureau (BTB)
6. You will receive status notification within 90 days from the date received.

See next page for Instructions to Field Training Officers

How to Complete Part 5 (Sections 1–18)

INSTRUCTIONS TO FIELD TRAINING OFFICERS (FTOs)

VOLUME 2 OF THE FIELD TRAINING GUIDE CONSISTS OF 18 SECTIONS WHICH MAKE UP PART 5. Each section has been customized by your agency administrator(s) to include references to policies and procedures and training details to meet your agency's Field Training Program requirements. Each file is provided as a separate file. For each section (1–18), complete all tables for each topic.

1. **Set up:** Keep an unchanged copy of each section file as a master for reference. Make a copy of the file to use for your training sessions.
2. **Tracking your training sessions:**
 - a. Upon completing each competency, enter the FTO and trainee names and dates, and how the competency was demonstrated, into the applicable tables.
 - b. Enter any note-worthy comments related to the trainee's performance.
3. **If trainee requires remedial training:**
 - c. Enter the FTO and trainee names and dates, and how the competency was remediated, to show that each competency was completed.
 - d. Enter any additional note-worthy comments related to the trainee's performance.
4. **Attestation:** After all competencies have been performed, including any remedial training, the primary FTO and Trainee **MUST** enter their electronic signatures on the Attestation page (see instructions) to verify that the Trainee has completed this portion of the Field Training Program.

End Section